TOTEM

TOTEM

is a real time workforce management platform, designed to make life easier for both clients and candidates.

TOTEM centralises all of your contingent workforce, saving you time and resource. It provides real time data reports helping you to manage your spend. It also manages all candidate compliance in terms of right to work, H&S certification and IR35 status.

MULTIPLE AGENCIES
+ ONE CENTRALISED SYSTEM
= TOTEM

Working with a number of agencies, each with different timesheets, processes and procedures takes time and resource to manage.

TOTEM takes this pain away by centralising your workforce management - one system, one process.

NEUTRAL VENDOR
+ RETAINED AGENCY RELATIONSHIPS
= TOTEM

Historic agency relationships continue, as do the rates they are paid for their services. End hirers, agencies, workers and payrolls all agree to the same overall contract with TOTEM and they maintain their own direct commercial relationships, without interference.

TOTEM promotes collaboration, ensuring the quality of your talent supply can only get better.

REAL TIME COST MANAGEMENT
+ EASY ACCESS MANAGEMENT INFORMATION
= TOTEM

All payment information is available at the touch of a button giving you a complete and live overview of your agency spend.

TOTEM provides, clear, concise, real time MI making management of your resource and budget far easier.

COMPLIANCE
+ ONLINE ACCESS
= TOTEM

Candidate Right to Work and H&S documents can be viewed at all times via mobile phone, laptop, tablet.

TOTEM provides complete transparency through all layers of the process from invoicing through to payments.

It allows agencies to maintain close ties with site staff and easily demonstrates to the client that candidates are relevant, suitably experienced and qualified.

IR35: CONTROL + PROCESS MANAGEMENT = TOTEM

Using a centralised system is a win for you, your contractors and agencies as it connects the entire supply chain.

TOTEM will allow you to control the assessment of vacancies against SDC ensuring you and your supply chain are eliminating the risk of incorrectly engaging contractors. The system allows you to view the engagement status of any contractor on the platform ensuring an indemnity against IR35.

REDUCED BACK OFFICE INPUT
+ MORE TIME WORKING ON BUSINESS
= TOTEM

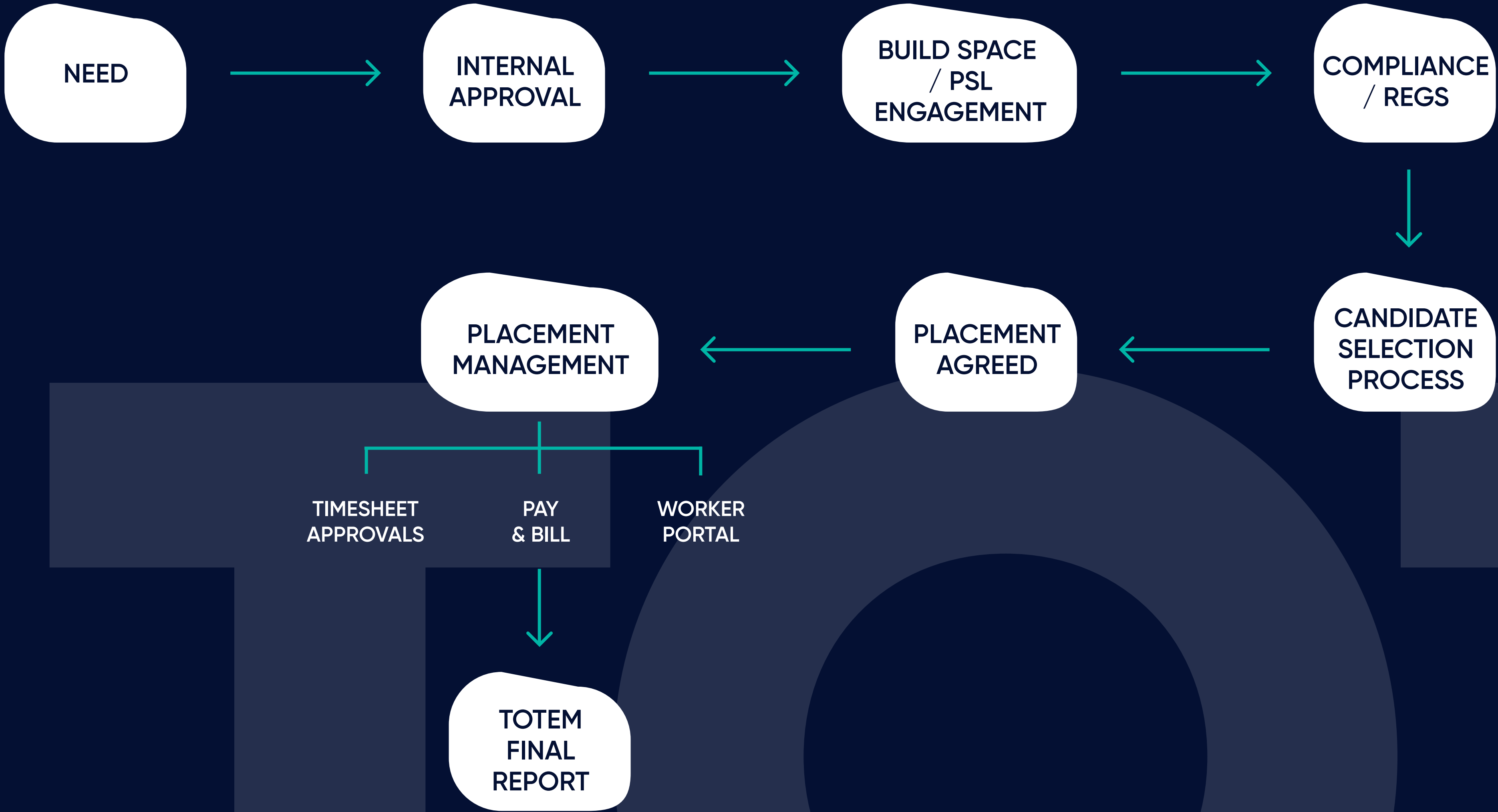Greatly improved efficiency allows for more time to focus on value added, business strategy.

TOTEM prevents duplication of admin tasks and has the potential to streamline your back office function and resource.

FIXED COST
+ NEXT GENERATION TECH
= TOTEM

No CAPEX investment required, market leading CLOUD based technology and automated processes. Secure and robust hosting ensures complete data integrity.

TOTEM costs are fixed per month based on service delivery and funded per timesheet by the agency.

TOTEM WORKFLOWS

NEED → INTERNAL APPROVAL → BUILD SPACE / PSL ENGAGEMENT → COMPLIANCE / REGS

↓

PLACEMENT MANAGEMENT ← PLACEMENT AGREED ← CANDIDATE SELECTION PROCESS

PLACEMENT MANAGEMENT
- TIMESHEET APPROVALS
- PAY & BILL
- WORKER PORTAL

↓

TOTEM FINAL REPORT

IMPLEMENTING TOTEM

- TOTEM is configured to fit your recruitment process

- Any temporary roles are placed, managed, monitored and reported on through TOTEM

- Agencies and end hirers enjoy complete compliance transparency: worker certification, right to work, employment/tax status, pay rates and IR35 status

- The online timesheet system is used, feeding directly into self-bill invoicing saving time and money

- Savings are enjoyed through real time cost management, increased back office efficiencies and reducing over-spend on surplus temp

- A pilot trial and phased roll-out ensures a low-risk implementation with minimal disruption to your business

WANT TO KNOW MORE?

Contact Dominic, Tony or David who will
happily talk you through all things TOTEM.

Dominic Coyne
07500 422 779
dominic.c@totemrealtime.com

Tony Ward
07799 674 370
tony.w@totemrealtime.com

David Kubyk
07799 102 100
david.k@totemrealtime.com